

Victorian Desalination Project



D&C Marine Area Environmental Management Plan Attachment J1 – Environmental Inspection (Monthly Checklist)

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ATTACHMENT J1 – ENVIRONMENTAL INSPECTION CHECKLIST – ENVIRONMENTAL MONITORING AND EMS MANAGEMENT

Purpose:

This checklist EP is required to be completed by the end of the 4th calendar day in the following month being reported on and signed off by the AquaSure Environmental Management Representative directly overseeing environmental monitoring activities and the project's Environmental Management System (EMS). A delegate can be tasked to complete the checklist, and a completed and signed copy given to the Environmental Coordinator. This checklist provides AquaSure Environmental Management Representative with the means to:

- Demonstrate compliance with the approvals, licences, permits, legislative, contractual and EMS requirements
- Give the Project Director and senior managers assurance that the site teams responsible for these outcomes are aware of and responding to these requirements in an appropriate manner.

Control activity	Inspection notes/actions required
Environmental management system review schedule	
Area EMP reviewed and updated as required?	
Do SEPs need updating (max quarterly)? If so, describe	
Is the legislation register up to date?	
Is the risk assessment valid and applicable?	
Any new major revisions of EMP needing state/independent reviewer approval?	
Environmental inspections and audits	
Weekly Site Environmental Inspections conducted? List	
Has the state/independent reviewer been notified of all meetings, inspections and visits from authorities? List	
Environmental monitoring programs and procedures	
Review/update D&C Waste Management Plan (Attachment I2 – Resource Efficiency and Waste Management Sub Plan), dockets and garbage book (monthly)	
MSDS checks (Monthly)	
Fuel and chemical storage/refuelling compliance review (six monthly)	
Environmental training gap analysis and program review (quarterly) Induction content review (quarterly)	



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Control activity	Inspection notes/actions required
Resource efficiency (e.g. have sub contractors submitted monthly energy usage etc. for NGERS reporting?)	
Underwater noise monitoring required and undertaken according to procedure in EMP? MMO logs complete if applicable?	
Water quality monitoring required and undertaken according to procedure in EMP?	
Flora and Fauna monitoring required and undertaken according to procedure in EMP?	
Are all marine vessels and divers free from contamination – marine pests and/or pathogens? Have any inspections been undertaken?	
Have all helicopter flights been logged?	
Summary of Environmental Incidents reported (monthly)	
Name of supervisor completing checklist:	Signature:
Date:	Approval :